



**IAC your toolbox for competence in business**

## COURSE DESCRIPTION

### LEVEL 3 AWARD IN ASSESSING COMPETENCE IN THE WORK ENVIRONMENT

This 2-day course provides delegates with skills and knowledge in assessing candidates working towards completion of a portfolio of evidence in the work environment

Successful delegates will receive an EAL Certificate of Competence

## OVERVIEW



2-Day Course



International Accreditation



Classroom



Practical & Theory



Portfolio Development

## COURSE OVERVIEW

This course consists of both classroom theory and practical exercises developed to enhance delegates skill and knowledge in assessing candidates working towards completion of a portfolio of evidence to meet internationally accredited competence standards

## COURSE CONTENT

### Day 1

- What is Assessment?
- Qualifications and Standards
- When Should Assessment Start?
- Assessment Strategy
- Roles and Responsibilities
- Assessment Planning
- Selecting the appropriate Method of Assessment
- Performance and Knowledge
- Evidence Specification
- Mapping and Audit Trails

### Day 2

- Recording assessment outcomes
- Holistic Assessment
- When is assessment complete?
- Internal Quality Assurance
- Getting qualified
- Knowledge examination

## FastTrack

V2t's new and innovative Assessor Training "Fast Track" Service offers Delegates an accelerated route to obtaining certification

In addition to the 2-day classroom theory offered with our Standard Assessor Training product, the Fast Track option includes additional days of practical support to delegates in the development of their portfolio of evidence

This generally leads to Delegates handing over their Portfolio of Evidence for internal quality assurance checks at the conclusion of the support service

LEVEL 3 AWARD IN  
ASSESSING COMPETENCE IN  
THE WORK ENVIRONMENT



For further information or to make a booking please contact:

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